

# **SOCIETY FOR GERMAN-AMERICAN STUDIES BYLAWS**

## **Article I. Name and Purpose**

1. The name of the organization shall be the Society for German-American Studies.
2. The purpose of this Society shall be:
  - 2.1. To promote the scholarly study of the German element in the context of culture and society in the Americas.
  - 2.2. To produce, present, and publish research findings and educational materials.
  - 2.3. To assist researchers, teachers and students in pursuing their interests in German-American Studies.
3. The Society for German-American Studies is organized exclusively for education, scientific, and literary purposes under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future tax code. The Society advances the scholarly study of German ideas interacting with American beliefs. Since 1976, the Society has sponsored forums to focus on interdisciplinary approaches to understanding the causes of German ethnic influence upon America. The eight million German-speaking immigrants coming to America since 1683, have influenced American thought, and this offers a basis for understanding many of the consequences of World War II, and contemporary issues in America. The Society uses a cost effective method to provide services in bringing together American, German and Canadian scholarship. Our members consist of graduate students, teachers, researchers and seniors. The Society serves these members in five unique ways: a reduced student

rate allows graduate students to use the latest research in German-American topics; members receive a newsletter and yearbook as part of their membership fee; annual conferences are held in America, which allow members to receive an international perspective on scholarly interpretations; a competitive research fund awards grants to scholars to complete their studies; a publication fund aids in the dissemination of scholarly research among a larger public.

## **Article II. Membership**

1. Membership in the Society shall be open to all persons and organizations interested in German-American Studies.
2. Application for membership shall be made in a manner approved by the Executive Committee.
3. The Society affirms the tradition of academic freedom and will not interpret the exercise of free expression to constitute an act prejudicial to the Society. However, if the Executive Committee deems that any member of the Society is at any time guilty of an act which is prejudicial to the Society or to the purposes for which it was formed, such person shall be asked to submit a written explanation of such act within thirty days. If the clarification is not acceptable to the Executive Committee, then at its discretion the membership may be terminated.

## **Article III. Officers**

1. The officers of the Society shall be president, vice president, secretary, and treasurer, all of whom are members of the Society.
2. The term of office for members elected secretary or treasurer shall be for two years. A secretary or treasurer may not serve more than two consecutive terms.
3. The member elected as vice president will serve one two-year term and automatically assume the presidency for a single two-year term following the next regular election.
4. The duties of the officers are as follows:
  - 4.1. The president serves as the official spokesperson of the Society, chairs the Executive Committee, and presides over annual meetings. He or she shall organize the symposium in the first year of his or her term.

- 4.2. The vice president maintains the procedures of and coordinates the long-term schedule for the annual symposia. He or she shall organize the symposium in the second year of his or her term. The vice president presides when the president is not available.
- 4.3. The secretary keeps a written record of the annual business meetings of the membership and all meetings of the Executive Committee. The secretary maintains the handbook of procedures and policies established by the Executive Committee and deposits all written records in the official repository of the Society as provided for in Article XIV.
- 4.4. The treasurer keeps the financial records of the Society and prepares an annual budget.
5. The resignation of any officer shall be submitted in writing to the Executive Committee.
6. If any vacancy should occur, the Executive Committee shall elect a member of the Society to fill such vacancy for the unexpired term.
7. No officer shall receive directly or indirectly any salary, compensation, or emolument from the Society. The Society may, however, pay compensation to employees or agents who are not members of the Society.

#### **Article IV. Meetings**

1. The Society shall hold an annual symposium which shall include the annual business meeting of the membership.
2. The Executive Committee shall meet at the symposium and any other time as may be required to conduct business.
3. A quorum at the annual business meeting of the Society shall consist of a majority of the members present.

#### **Article V. Order of Business and Parliamentary Procedures**

1. Robert's Rules of Order shall be the authority followed for parliamentary procedures at all meetings of the Society.
2. The order of business at any meeting of the members of the Society shall be as follows:
  - 2.1. Call to order

- 2.2. Reading and approval of minutes of the last meeting
  - 2.3. Reports of officers
  - 2.4. Reports of committees
  - 2.5. Finalize nomination of officers [in alternate years]
  - 2.6. Communications
  - 2.7. Old business
  - 2.8. New business
  - 2.9. Adjournment
3. The order of business at any meeting may be changed by a vote of a majority of the members present. A motion to change the order of business is not debatable.

#### **Article VI. Dues and Finances**

1. The annual dues of members are on a calendar-year basis, normally payable in advance by 31 January. Non-payment of dues will result in the cancellation of membership.
2. The amount of dues and assessments shall be set by the Executive Committee.
3. The fiscal year of the Society shall run from July 1 to June 30.
4. The operating funds of the Society shall be deposited in a federally-insured financial institution.
  - 4.1. Operating expenses shall be disbursed according to the budget approved by the Executive Committee.
  - 4.2. Unbudgeted expenses shall be disbursed upon order of the president subject to review by the Executive Committee.
5. The investment funds of the Society shall be invested with one or more financial institutions by an investment advisor approved by the Executive Committee.
  - 5.1. Such funds may be disbursed only upon order of the Executive Committee.

## **Article VII. Nominations and Elections**

1. Election of officers will be conducted online and/or by mail ballot following finalization of the nomination process at a general business meeting of the membership.
2. All officers shall take office on 1 July of the year in which they are elected.

## **Article VIII. Committees**

1. Standing Committees
  - 1.1. Executive Committee
    - 1.1.1. The Executive Committee consists of the four elected officers of the Society, the editor of the *Newsletter*, the editor of the *Yearbook*, the website manager, and the Membership Committee co-chairs.
    - 1.1.2. Except as otherwise required by law or provided for by these Bylaws, the entire control of the Society and its affairs and property shall be vested in its Executive Committee as trustees.
    - 1.1.3. The Executive Committee shall supervise the affairs of the Society and regulate its internal economy, approve expenditures and commitments, act for and carry out the established policies of the Society, and report to the membership through the president at its annual meeting.
      - 1.1.3.1. A majority of the members of the Committee shall constitute a quorum.
    - 1.1.4. No organization shall serve as a member of the Executive Committee.
  - 1.2. Membership Committee
    - 1.2.1. The Membership Committee shall be co-chaired by an American and a European representative appointed by the Executive Committee.
    - 1.2.2. The Membership Committee shall be responsible for maintaining the membership list, and working to maintain and increase membership in the Society.

1.3. Publications Committee

1.3.1. The Publications Committee shall be co-chaired by the principal editors of the Society and shall consist of all associate editors and the website manager.

1.3.2. The Publications Committee shall oversee the various publishing activities of the Society.

1.4. Nominations Committee

1.4.1. The Nominations Committee shall consist of a chair, an additional member, and the immediate past president of the Society.

1.4.2. Members will serve staggered, three-year terms, beginning July 1 of a given year and ending on June 30 three years later.

1.4.3. The Nominations Committee shall solicit nominations and prepare a slate of candidates for officers to be elected.

1.4.3.1. Members of the Nominations Committee cannot be nominated for an office.

1.4.4. The Nominations Committee shall also solicit nominations for the annual Outstanding Achievement Award and report the results to the Executive Committee for consideration.

1.5. Publication Fund Committee

1.5.1. The **Karl J. R. Arndt Publication Fund** Committee consists of a chair and two additional members. The chair will normally be the editor of the Society's *Yearbook*. The two additional members, at least one of whom shall not be a current member of the Society's Executive Committee, are appointed by the president for renewable three-year terms, beginning July 1 of a given year and ending on June 30 three years later.

1.6. Research Fund Committee

1.6.1. The **Albert Bernhardt Faust Research Fund** Committee consists of three members, one selected from the Society's Executive Committee and two selected from the membership at large. The president appoints all members for renewable three-year terms, beginning July 1 of a given year and ending on June 30 three years later and designates the chair.

2. Ad Hoc Committees

- 2.1. Except as otherwise provided by these Bylaws, the president shall annually designate ad hoc committees and at the time of the appointment shall designate their membership and their chairpersons.

**Article IX. Publications**

1. The official publications of the Society are the *SGAS Newsletter* and the *Yearbook of German-American Studies*.
2. The principal editors of official SGAS publications as well as the website manager shall be appointed from the membership by the Executive Committee and serve at its discretion.
  - 2.1. The editor of the *Yearbook* will appoint members of the Society to serve as associate editors subject to review by the Executive Committee.
  - 2.2. The editor of the *Yearbook* will appoint members of the Society to serve on the Editorial Board of the *Yearbook* subject to review by the Executive Committee.
3. Contributors to SGAS publications/symposia shall be members of the Society.
4. Copyright in all publications of the Society is held by the Society for German-American Studies.

**Article X. Indemnification**

The Society as a Corporation shall indemnify any director or officer of the Society, or any former officer of the Society, to the extent indemnification is required or permitted by law. The expenses of any officer of the Society incurred in defending any action, suit or proceeding, civil or criminal, may be paid by the Society in advance of the final disposition of such action, suit or proceeding, at the discretion of the Executive Committee but only following compliance with all procedures set forth and subject to all limitations as provided by law.

**Article XI. Conflict of Interest**

A disclosure by the Executive Committee and officers is required if there is any conflict of interest so that an analysis can be undertaken to handle any identified conflict, examples of which include, but are not limited to existing or potential financial interests; any interest that might impair a member's

independent, unbiased judgment; membership in any other organization where interests conflict.

**Article XII. Executive Contracts and Other Documents**

The Executive Committee shall establish policies and procedures with respect to the execution of instruments, deposits to and withdrawals from checking and other bank accounts, loans or borrowing by the Society. The Treasurer can sign all checks for budgeted items and for unbudgeted items as provided for in Article VI.

**Article XIII. Amendment of Bylaws/Periodic Review**

Subject to law and the Articles of Incorporation, the power to make, alter, amend or repeal all or any part of these Bylaws is vested in the Executive Committee.

**Article XIV. Repository**

The Archives and Rare Books Department, University Library, the University of Cincinnati is the official repository for all records of the Society.

**Article XV. Dissolution**

Upon dissolution of the Society, the Executive Committee shall, after paying or making provision for the payment of all of the liabilities of the Society, dispose of all of the assets of the Society exclusively for the purposes of the Society in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501 (c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Revenue Law), as the Executive Committee shall determine.

**Article XVI. Nondiscrimination**

The services and activities of this Society shall at all times be administered and operated on a nondiscriminatory basis without regard to color, national origin, gender, sexual orientation, religious preference, creed, age or physical impairment.

Approved:           October 28, 2017  
                          Indianapolis, Indiana

Bärbel Such  
Secretary, Society for German-American Studies



## **SOCIETY FOR GERMAN-AMERICAN STUDIES: MISCELLANEOUS ITEMS**

### **The Albert Bernhardt Faust Research Fund**

Thanks to the generous and sustained support of Mr. Raymond A. Ehrle of Annapolis, Maryland, the Society for German-American Studies has established the Albert Bernhardt Faust Research Fund. The Research Fund provides financial support for scholars conducting research in the field of German-American Studies as defined by the Society. Members of the Society for German-American Studies, especially younger scholars establishing their research programs, are encouraged to apply for financial support for research-related activities in the field of German-American Studies, including such items as: travel expenses necessary for scholarly research; expenses connected to the duplication, organization, and storage of data; other office expenses connected to scholarly research; expenses related to the preparation of a book manuscript for publication or another means of disseminating the results of one's research; and expenses related to the preparation of a scholarly exhibit.

#### **Application Process**

Individual members of the Society for German-American Studies in good standing may apply for research funds by submitting a letter of application and all supporting materials to the chair of the Faust Research Fund Committee by 15 October of a given year for consideration for an award to be made the following year. The maximum amount of a single award is \$500. Awards will be announced at the Annual Symposium.

A complete application shall consist of:

- a current curriculum vitae;
- a description of the project indicating its importance to German-American Studies;
- two letters of support.

Applications with all supporting materials should be directed to the Committee through its current chair, Mark Loudon (2016-18), University of Wisconsin-Madison (mlloudon@wisc.edu).

## **The Karl J. R. Arndt Publication Fund**

In 1983, as a part of the celebration of the tricentennial anniversary of German settlement in what is now the United States, the Executive Committee inaugurated a publication fund to honor Karl J. R. Arndt, a distinguished scholar in the field of German-American Studies. Income from the fund is to be used to further one of the primary goals of the Society, the publication of scholarly research on the German element in the context of the culture and society of the Americas. The Arndt Fund provides publication subsidies as well as supplemental funding for the publication of the Society's *Yearbook*.

### **Application Process**

Individual members of the Society for German-American Studies in good standing may apply for a publication subsidy by submitting a letter of application and all supporting materials to the chair of the Arndt Publication Fund Committee by 15 October of a given year for consideration for an award to be made the following year. Publication subsidies will be considered for book-length monographs, anthologies, translations, and critical editions which adhere to the scholarly purposes of the Society for German-American Studies as described in its by-laws. The maximum award amount shall not exceed \$3,000 or half of the publication costs for the proposed project, whichever is lower. Awards will be announced at the Annual Symposium.

A complete application shall consist of:

- a letter requesting a publication subsidy;
- curriculum vitae of the author;
- table of contents and abstract of the planned monograph;
- documentation of the publication costs to be borne by the author;
- and three (3) letters of support from colleagues.

Applications with all supporting materials should be directed to the Committee through its current chair, William Keel, University of Kansas (wkeel@ku.edu).

## Symposium Grants for Graduate Students

Four symposium grants of \$750.00 each will be available on a competitive basis to graduate students whose paper proposals have been accepted for presentation at the SGAS Annual Symposium. The grants are to be used to cover registration, meals, travel and accommodations in connection with the Annual Symposium.

By accepting a grant, recipients commit themselves to submitting a revised version of their paper by August 1 of the conference year for consideration as a publishable essay in the *Yearbook for German American Studies*. The symposium grants are made available through the Karl J. R. Arndt Publication Fund of SGAS.

Graduate students should identify themselves as such when submitting a paper proposal and indicate that they wish to be considered for a symposium grant. Please submit paper proposals to Vice President Cora Lee Kluge <clnollen@wisc.edu> by December 1 prior to the symposium with a copy to William Keel <wkeel@ku.edu>, editor of the SGAS *Yearbook* and chair of the Arndt Publication Fund Committee. The deadline for paper proposals is also the deadline for applications for a symposium grant. Payment will follow participation at the Annual Symposium.

## SGAS Student Membership Fund

At the initiative of Mary and William Seeger, life members in the Society for German-American Studies, the Executive Committee established the SGAS Student Membership Fund at its fall meeting in Amana, Iowa, in October 2014. Thanks to the contributions of a number of SGAS life members and a matching amount from Mary and William Seeger, SGAS has begun supporting new student members attending the annual SGAS symposium.

Any new student member who attends the annual SGAS symposium for the first time in the spring of a given year, meaning they have paid their initial first year's membership and the symposium registration fee, will receive the following year's membership in the Society at no additional cost, courtesy of the Student Membership Fund.

The Executive Committee would like to express its appreciation to Mary and William Seeger and those of their fellow life members, who have generously contributed to this initiative, for their support of young scholars in our field.

**Life Members, Society for German-American Studies**

FRANCES OTT ALLEN	WILLIAM D. KEEL
KAREN BAHNICK	PAUL KERRY
ALLEN W. BERNARD	FREDERICK C. LUEBKE
KATHLEEN NEILS CONZEN	PAUL MICHAEL LÜTZELER
PETRA DEWITT	ROWENA MCCLINTON
GABY DIVAY	DAVID CONLEY NELSON
DALE DOERHOFF	BARBARA PARSONS
REINHARD E. DOERRIES	RUTH REICHMANN
RANDALL P. DONALDSON	KAREN K. RIDGEWAY
RAYMOND A. EHRLE	LA VERN J. RIPPLEY
GLENN EHRSTINE	ALEXANDER RITTER
EDWARD FICHTNER	HELMUT SCHMAHL
ALEXANDER FREUND	HELMUT J. SCHMELLER
THOMAS FRITSCHÉ	DIETRICH SCHAUP
JERRY GLENN	WILLIAM SEEGER
HARVEY GOLBECK	MARY SEEGER
EDWARD HARRIS	MICHAEL SHAUGHNESSY
WOLFGANG HELBICH	ALBERT SPENGLER
MARK HIMMELEIN	ADAM TOMAS
GILES HOYT	FRANK TROMMLER
DOLORES HOYT	GLENYS WALDMAN
T. ROGNESS JOHNSON, JR.	ALBERT WARDIN
WALTER D. KAMPHOEFNER	MARIANNE WOKECK
LINDE KATRITZKY	MANFRED ZIMMERMANN

**SGAS Outstanding Achievement Award**

The Society for German-American Studies has established an award which is given each year to an individual who has distinguished him- or herself in the field of German-American Studies. Achievement in the context of the award is broadly defined. The honoree may have published significant research in the field, may have served the Society and the field of German-American Studies in an outstanding fashion, or may otherwise have made an outstanding contribution to the field.

The membership of the Society for German-American Studies is invited to nominate individuals of merit. Nominations should be directed to the chair of the Nominations Committee no later than September of the year prior to the one for which the individual is nominated. The Nominations Committee will

forward all nominations to the president for review at the fall meeting of the Executive Committee. The Executive Committee will select the awardee.

Awardees will be encouraged to attend the annual symposium to receive the award. All awardees will be awarded a Life Membership in the Society for German-American Studies. The Society will cover the housing and registration expenses of those who participate in the annual symposium.

Nominations for the Outstanding Achievement Award should be forwarded to the chair of the Nominations Committee no later than September 1 of a given year for consideration for the following year. All nominations should include a letter which specifies the reasons why the nominator feels the award is justified as well as a short précis of the nominee's accomplishments.

The current chair of the Nominations Committee is William H. Roba (2015-18), Scott Community College (broba@eicc.edu).

### **Year      Recipients of SGAS Outstanding Achievement Award**

1980	Robert E. Ward, Youngstown State University (Meritorious Achievement)
1981	Adolf E. Schroeder, University of Missouri-Columbia LaVern J. Rippley, St. Olaf College
1985	J. Anthony "Toni" Burzle, University of Kansas
1986	Adolf E. Schroeder, University of Missouri-Columbia
1987	Lester W. J. "Smoky" Seifert, University of Wisconsin-Madison
1988	Don Yoder, University of Pennsylvania
1989	Paul Schach, University of Nebraska
1990	John A. Hostetler, Temple University
1991	Günther Moltmann, Universität Hamburg
1992	Hildegard Binder-Johnson, Macalester College
1993	Robert E. Ward, Youngstown State University (Special Award)
1994	C. Richard Beam, Millersville University of Pennsylvania
1995	Ruth and Eberhard Reichmann, Indiana University
1996	Willi Paul Adams, Freie Universität Berlin
1997	Helmut E. Huelsbergen, University of Kansas
1998	Robert E. Cazden, University of Kentucky
1999	Bradford Miller and Gary Grassl, German Heritage Society of Greater Washington, DC
2000	Antonius Holtmann, Universität Oldenburg Dirk Schroeder, Bremen, Germany (Special Award)

- 2001 Lisa Kahn, Texas Southern University  
Ilse Hoffmann, Steuben Society of America (Special Award)
- 2002 Guy Stern, Wayne State University
- 2003 Steven Rowan, University of Missouri-St. Louis
- 2004 Jerry Glenn, University of Cincinnati  
The City of New Ulm, Minnesota (Special Award)
- 2005 Leo Schelbert, University of Illinois-Chicago  
William and Mary Seeger, Grand Valley State University (Special Award)
- 2006 Christoph E. Schweitzer, University of North Carolina-Chapel Hill
- 2007 Don Heinrich Tolzmann, University of Cincinnati
- 2008 Gerhard Weiss, University of Minnesota-Twin Cities
- 2009 Frank Trommler, University of Pennsylvania
- 2010 Frederick C. Luebke, University of Nebraska
- 2011 Alexander Ritter, Universität Hamburg  
LaVern J. Rippley, St. Olaf College (Special Award)
- 2012 Helmut J. Schmeller, Fort Hays State University
- 2013 Dolores and Giles Hoyt, Indiana University-Purdue University-Indianapolis
- 2014 Reinhard R. Doerries, Universität Erlangen-Nürnberg
- 2015 Kathleen Neils Conzen, University of Chicago
- 2016 William D. Keel, University of Kansas
- 2017 Wolfgang Helbich, Ruhr-Universität Bochum
- 2018 Jerry Glenn, University of Cincinnati (50th Anniversary Award)